

Lingaya's University, Faridabad

(Approved under section 3 of UGC Act, 1956)

Ref: LU/Registrar/ 2015/

Date: 11-03-2015

NOTIFICATION

Sub: Constitution of Internal Quality Assurance Cell (IQAC) at Lingaya's University, Faridabad.

As per the guidelines of the National Assessment and Accreditation Council (NAAC), the Internal Quality Assurance Cell (IQAC) is now constituted at Lingaya's University in order to

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.S

2. The composition of the IQAC as follows:

S.No.	Name	Designation	Status
Chairperson: Head of the Institution			
1	Dr. R.K.Chauhan	Vice Chancellor	Chairperson
A few administrative officers			
2	Dr. G.V. Ramaraju	Pro-Vice Chancellor	Member
3	Mrs. Jyothi Budharaju	Adv or (Student Welfare & Counselling	Member
4	Ms. Seema Bushra	Registrar	Member
5	Mr. G.L. Sagar	Controller of Examination	Member
6	Dr.R.N. Malviya	Librarian	Member
7	Ms. Hema Gupta	Dy. Registrar –ERP	Member
Three to eight teachers			
8	Dr. Vijit Chaturvedi	HOD- Management	Member
9	Dr. Tapas Kumar	Associate Dean -CSE	Member

10	Dr.K.K.Mishra	HOD- Physics	Member
11	Dr.Omana Antony	HOD-English	Member
12	Dr.Pragati Kapoor	HOD-EEE	Member
13	Mr. R.K. Deb	Asst.Professor -Mechanical	Member
14	Ms. Poonam Sharma	Asst.Professor -Education	Member
One member from the Management			
15	Dr. Picheswar Gadde	CEO	Member
One/two Nominees from local society, Students and Alumni			
16	Mr. Vinay Mathur (Civil Service Aspirant)	Alumni	Member
17	Mr. Bharat Reddy	2 nd year – Mechanical Student	Member
One/two nominee from Employers/Industrialists/Stakeholders			
18	Mr. Gagan Mathur	Executive Operations Manager –IBM	Member
19	Mr. K.S. Yadav	Chief General Manager- Escorts	Member
One of the senior teachers as the coordinator/Director of the IQAC			
20	Prof. A.K.Nadir	Dean -Academic Affairs	Coordinator

3. IQAC will operate as per the guidelines of NAAC, a copy of which is attached herewith.

The functions primarily of IQAC include the following:

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;

- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
 - f) Documentation of the various programmes/activities leading to quality improvement;
 - g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
 - h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
 - i) Development of Quality Culture in the institution;
 - j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
4. The IQAC shall meet at least once in every quarter. The quorum for the meeting shall be two-thirds of the total number of members.
5. This IQAC supersedes all previous committees for this purpose.


Registrar

To: Persons Concerned/All Deans/Administrators
C.C: C.E.O's Office
Chancellor's Office
Vice Chancellor's Office
Pro-Vice Chancellor's
Office Director (LGVKS)
Director (LLDIMS)
Director (LIMAT, Vijayawada)
Principal, LIHS
Principal, LPS
Head Office, Delhi

Lingaya's University, Faridabad

Minutes of the Meeting

Sub: 1st meeting of the Internal Quality Assurance Cell (IQAC) on 22-06-2015 -
Summary of the discussions

The 1st meeting of the Internal Quality Assurance Cell (IQAC) of Lingaya's University, Faridabad was held on 22-06-2015 at Lingaya's University, Nachauli, Faridabad. The list of participants is given at **Annexure-A**.

Internal Quality Assurance Cell (IQAC) discussed the scope and actions required to be initiated. IQAC has discussed the primary objectives and the expected functions. It has recommended the following action points:

- a) Implementation of ERP in the University for Various Matters including HR, Attendance, Class room monitoring etc.
- b) Develop a frame work for implementation of a problem solving project and applications oriented based education to the students.
- c) Involving the students aggressively in identifying and implementation of minor and major projects as part of their curricula.
- d) To encourage students and faculty to be involved in innovation and research.
- e) Upgrade faculty skills to undertake effective research and development and develop innovative mechanisms for making the class room exciting for the students. Organize a faculty development programme/ workshops on the theme "**How to make the class room existing**".
- f) Start innovation club/labs in each of the departments of the University in due course of the time, for developing Innovative skills of students in scientific areas.
- g) Develop a frame work and mechanism for outreach extension programmes of the University.
- h) Enhance the academic curricula and research activities with strong involvement of experts from academia and industry.
- i) Develop and application of quality benchmarks/parameters for various academic and administrative activities of the institution.

The meeting ended with a vote of thanks to the chair.



(Avtar Nadir)
Dean (AA) & Coordinator, IQAC

ANNEXURE "A"

Lingaya's University, Faridabad

Sub: 1st meeting of the Internal Quality Assurance Cell (IQAC) on 22-06-2015.

List of participants

S.No.	Name	Designation	Status
1	Dr. R.K.Chauhan	Vice Chancellor	Chairperson
2	Dr. G.V. Ramaraju	Pro-Vice Chancellor	Member
3	Mrs. Jyothi Budharaju	Advisor (Student Welfare& Counselling	Member
4	Ms. Seema Bushra	Registrar	Member
5	Mr. G.L. Sagar	Controller of Examination	Member
6	Dr.R.N. Malviya	Librarian	Member
7	Ms. Hema Gupta	Dy. Registrar -ERP	Member
8	Dr. Vijit Chaturvedi	HOD- Management	Member
9	Dr. Tapas Kumar	Associate Dean -CSE	Member
10	Dr.K.K.Mishra	HOD- Physics	Member
11	Dr.Omana Antony	HOD-English	Member
12	Dr.Pragati Kapoor	HOD-EEE	Member
13	Mr. R.K. Deb	Asst.Professor -Mechanical	Member
14	Ms. Poonam Sharma	Asst.Professor -Education	Member
15	Dr. Picheswar Gadde	CEO	Member
17	Mr. Bharat Reddy	2 nd year - Mechanical Student	Member
20	Prof. A.K.Nadir	Dean -Academic Affairs	Coordinator

